



# Dean of Science, Engineering and Technology

**Thomas Nelson Community College**, founded in 1967, is a comprehensive community college offering a variety of programs of study leading to an associate's degree, certificate, or career studies certificate. In addition to the many popular transfer degree programs, the College is known for its strong technical and pre-professional programs and its outreach to the community as a partner and leader in workforce development. Thomas Nelson serves over 16,000 students each year in credit instruction and over 10,000 in non-credit instruction and workforce services and has two campuses: one in Hampton and the other, the Historic Triangle Campus, located in Williamsburg. The College also has a satellite site at the Southeast Higher Education Center in Newport News.

Thomas Nelson invites applications for the position of **Dean of Science, Engineering and Technology**. The Dean reports to the Vice President for Academic Affairs and provides strategic leadership, vision, and operational oversight for an academic division of instructional programs and courses that support the first two years of baccalaureate education as well as prepare students to directly enter the workforce. Credit degree programs to be overseen by this position include Science (biology, chemistry, geology, physics), Engineering, Engineering Technology (advanced integrated manufacturing, mechanical, electronics, electrical, industrial), Computer-aided Drafting and Design, Automotive Technology, and HVAC-R. Additional responsibilities include supervising the faculty and staff in the division, developing and monitoring the division budget, leading curriculum development and review, ensuring compliance with requirements and standards for regional accreditation, and identifying, securing, and managing grant funds. The Dean will promote innovation and effective use of new technologies and pedagogies as well as work with four-year institutions to develop and maintain partnerships that afford pathways for efficient transfer. Furthermore, s/he will provide leadership for special programs and initiatives, including dual enrollment and college readiness programs in conjunction with regional high schools. Engagement with workforce development and business and industry to develop and maintain strong internship, cooperative education, and apprenticeship-related opportunities for students will be key to the Dean's success.

**Qualifications:** The successful candidate will be committed to the mission of a comprehensive community college, excellence in the delivery of instruction and services, and diversity and inclusion. The next Dean will have excellent interpersonal and communication skills, the ability to work productively with internal and external constituencies, and the capacity to lead and manage faculty and staff. S/he will demonstrate a record of leadership accomplishments as well as skills in the following areas: developing and managing a budget; developing, implementing, and marketing academic programs; managing partnerships, MOU's, and grant-funded programs; evaluating programs for compliance with applicable regulations and accreditation requirements; and working with students, faculty, staff, and community stakeholders with diverse academic, cultural, and ethnic backgrounds. Undergraduate college teaching experience is also required. Collaborative experience with business and industry or full-time industry experience in a division-related field is preferred. A Master's Degree with a minimum of 18 graduate credit hours in a division-related field from a regionally accredited college or university is required; a doctorate is preferred. To review a full job description, please visit this link: <http://www.rpaine.org/posts/ThomasNelsonJD.pdf>

**Environment:** Thomas Nelson is located on the Virginia Peninsula in the heart of Hampton Roads, a region renowned for being the birthplace of America and home to communities rich in culture and industry. Bordering the Chesapeake Bay, the region boasts major tourist attractions, world-class museums, and a vibrant visual and performing arts scene. The area is home to several military bases, ship building facilities, the NASA Langley Research Center and Jefferson Lab, major colleges and universities, and varied commercial industries and enterprises.

**Application:** For a confidential discussion or to make a nomination, please contact Isaac Karaffa, Search Manager, at 800-992-9277. Applicants should submit a letter of application, CV/résumé, and a copy of unofficial transcripts related to the degree requirement to [TNCDeanSET@rpaine.org](mailto:TNCDeanSET@rpaine.org). Additional information will be requested as needed. For guaranteed full consideration, please submit materials by April 25, 2016.

